

Tuesday 9 January 2024

Tel: 01993 861000

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EXECUTIVE

You are summoned to a meeting of the Executive, which will be held in Committee Room One, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday 17 January 2024 at 2.00pm**.



Giles Hughes
Chief Executive

To: Members of the Executive

Councillors: Andy Graham (Leader), Duncan Enright (Deputy Leader), Alaric Smith, Joy Aitman, Charlie Maynard, Andrew Prosser, Geoff Saul, Lidia Arciszewska and Tim Sumner.

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence**
To receive any Apologies for Absence from Members of the Executive.
2. **Declarations of Interest**
To receive any Declarations of Interest from Members of the Executive, on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 10)**
To approve the minutes of the previous meeting, held on Wednesday 13 December 2023.
4. **Receipt of Announcements**
To receive any announcements from the Leader of the Council, Members of the Executive or the Chief Executive.
5. **Participation of the Public**
Any member of the public, who is a registered elector in the District, is eligible to ask one question at the meeting, for up to three minutes, of the Leader of the Council, or any Member of the Executive on any issue that affects the district or its people.

Notice, together with a written copy of the question, must be provided to Democratic Services, either by email to:
democratic.services@westoxon.gov.uk

or by post to:
Democratic Services, West Oxfordshire District Council, Woodgreen, Witney OX28 1NB.

Questions are to be received no later than 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).

A response may be provided at the meeting, or within three clear working days of the meeting. If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.

The appropriate Executive Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.
6. **Local Plan Annual Monitoring Report (AMR) (Pages 11 - 90)**
Purpose:
To consider the Council's Local Plan Annual Monitoring Report for the two-year period 2021-2023.

Recommendation:
That the Executive Resolves to:
 - I. Note the content of the report.
7. **Oxford City Local Plan 2040 - Regulation 19 Consultation (Pages 91 - 116)**
Purpose:
To agree West Oxfordshire District Council's response to the Oxford Local Plan 2040

Regulation 19 consultation.

Recommendations:

That the Executive Resolves to:

1. Note the content of the report;
2. Approve the draft response, attached at Annex A.

8. **Draft Budget 2024/25 - Version 2 (including Local Government Finance Settlement)**
(Pages 117 - 168)

Purpose:

To provide an update on the developing Budget for 2024/25 following the Local Government Funding Settlement on 18 December 2023.

Recommendations:

That the Executive Resolves to:

- 1) Approve the draft fees and charges for 2024/25, as detailed in Annex G, for inclusion as part of the Budget recommendations to Council on 28th February 2024.

And Resolves to Recommend to Council to:

- 2) Approve the Council Tax Base shown in Annex F, calculated as £47,841.03 for the year 2024/25;
- 3) Authorise the Director of Finance to submit the National Non-Domestic Rates Return 1 (NNDRI) to Department for Levelling Up, Housing and Communities by the submission date of 31 January 2024.

9. **Business Rates Discretionary Rate Relief Reconsideration (Pages 169 - 178)**

Purpose:

To reconsider an application for Discretionary Rate Relief submitted under Section 47 of the Local Government Finance Act 1998 for the financial year 2023/24.

Recommendations:

That the Executive Resolves to:

1. Uphold the original decision not to award an additional 10% Discretionary Rate Relief submitted under S47 due to sufficient surplus held by the organisation.

10. **Exclusion of Press and Public**

If the Executive wishes to exclude the press and public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Executive to pass a resolution in accordance with the provisions of the Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

11. **Exempt Annex A - Business Rates Discretionary Rate Relief Reconsideration (Pages 179 - 180)**

Purpose:

To reconsider an application for Discretionary Rate Relief submitted under Section 47 of the Local Government Finance Act 1998 for the financial year 2023/24.

Recommendations:

That the Executive Resolves to:

- I. Uphold the original decision not to award an additional 10% Discretionary Rate Relief submitted under S47 due to sufficient surplus held by the organisation.

(END)